

Please submit the application and additional documents **personally & via e-mail** to the Project coordinator (find contacts on last page) until the deadline of August 31st 2022:

northmacedonia@wusgermany.de and boger@wusgermany.de

Application for an North Macedonia Career Transition Support

For WUS use only:

MKD -Number:

Application-Date:

1. Applicant

male: female:

Surname:

First name:

Place/country of birth:

Title:

Date of birth:

please click to insert the date

Nationality:

Address:	
Street:	
Town:	
Tel.:	
Mobile:	
Email:	

Please insert a current picture of yourself

2. Educational background:

2.1 Education (University or college, degree obtained, year):

Highest degree completed: Doctorate_ _ Master _ _ Bachelor _ _ Other_ _

Expected date of graduation: [please click to insert the date](#) (Month/Year)

2.2 Professional occupation (including student jobs, internships. Please mention the name of the institution/company, your position and the year of this occupation):

2.3 Command of language

German: good fair poor

English: good fair poor

Other languages:

good fair poor

 good fair poor

 good fair poor

3. Motivation-letter

Please describe your desire/plan/objective at the beginning of the program. One of the criteria to be awarded the grant is that you express your potential to obtain good job opportunities afterwards. Please outline your future career plans or intentions, and explain how you will achieve your professional goals (if the space is not enough, please attach an extra sheet):

4. Application for the program

How do you intend to implement your plans? How do you think you will benefit from the Internship and the accompanying seminars and coaching in relation to your setting of priorities? (If the space is not enough, please attach an extra sheet):

5. Please inform us, if you need help to find a company or organisation for the internship?

Please describe what kind of job you are looking for und what kind of effort you have made to find an internship organisation (if the space is not enough, please attach an extra sheet):

6. Further Details:

6.1 Active memberships in NGO, special interests, or extracurricular activities:

6.2 Any other relevant educational, academic and professional experience or training:

6.3 Where did you get the information from: it was suggested by (Person or Institution):

7. Declaration

I hereby declare the information given above and in the appendices to be true and complete. I have been informed that this application can only be accepted when all documents (s. Checklist final page) have been submitted. I confirm that I am aware of and accept the terms and conditions of the program.

I agree to the storage of all data contained in this application form and the appendices by WUS and all other parties involved with the processing of this application, and that this data as well as the decision about the application, including reasons for the decision, may be passed on to all parties involved in the implementation of this programs as well as those persons/institutions required for the decision making and also to the State Audit Office of North Rhine Westphalia.

Place, Date

Applicant's signature

8. Application checklist

Please send your application in English. **In addition to the form please attach these documents completely.** Please note that processing your application is not possible without all these documents. Thank you!

Application documents	attached	will be submitted later
1. CV (English) in tabular form (personal data sheet) until the day of application	<input type="checkbox"/>	<input type="checkbox"/>
2. School, further education and training certificates, certificates of other activities	<input type="checkbox"/>	<input type="checkbox"/>
3. Photocopy of a valid passport or ID-Card	<input type="checkbox"/>	<input type="checkbox"/>
4. Certificate of enrolment at current University (minimum Bachelor's Certificate or official proof)	<input type="checkbox"/>	<input type="checkbox"/>
5. Professor's recommendation for a grant (in English or Macedonian)	<input type="checkbox"/>	<input type="checkbox"/>
6. Copies of the proof of English language skills	<input type="checkbox"/>	<input type="checkbox"/>

7. Internship contract

Minimum content of Internship contract (3 to 6 months in the period from Sept 2022 to May 2023):

- Name and Address of Company / Organisation
- Name and Address of Participant
- Start and Final Date
- Working-Hours per Week,
- Internship activity (Short information about the planned activities during the internship)

8. Documents related to the particular type of grant

- a) Career selection grant – Motivation Letter
- (Please describe the steps you intend to take for your future professional career and in how far this grant will help you achieve these milestones) (max 2 Pages)

OR

- b) Business start-up grant – Motivation Letter
- (Please describe your start-up idea. If you still have to design your proposal, please describe the field you would like to set up business in) (max 2 pages)

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Please send the original application documents not later than the 31st of August 2022

<p>Hand over personally as original hard copy and email</p> <p>Office in Skopje: North Macedonia Career Transition Support Mr.Dimitar Kaljoshevski</p> <p>Skopje Tel:+389 72 227 940 Email: northmacedonia@wusgermany.de Internet: https://tinyurl.com/wus-Transition-North-Macedonia</p>	<p>Only by e-mail to:</p> <p>Office in Germany: World University Service Deutsches Komitee e.V. Dr. Julia Boger Goebenstraße 35 65195 Wiesbaden Tel.: ++49 611 9446051 Fax: ++49 611 446489 Email: boger@wusgermany.de Internet: www.wusgermany.de</p>
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